15 March — 9 April 2027

A Taste of Harmony 2027

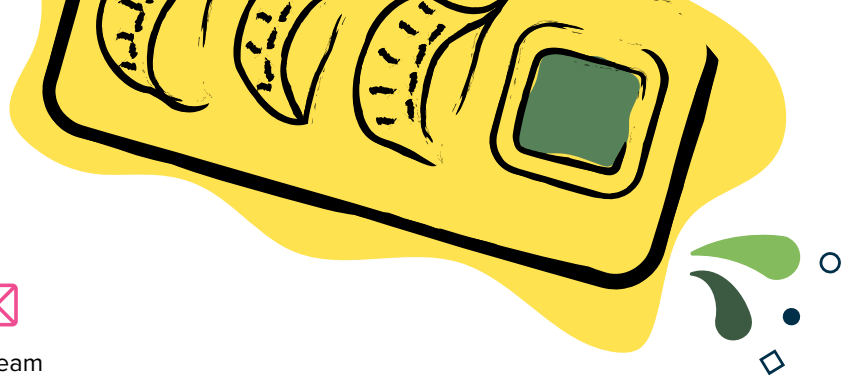
ATOH Event Planning Cheat Sheet

Your quick guide to hosting a fun, stress-free A Taste of Harmony event.





15 March — 9 April 2027



6–8 Weeks Before

- [ ] Register your event at tasteofharmony.org.au
- [ ] Pick your event date and time
- [ ] Book a venue or meeting space
- [ ] Decide on your event style (shared meal, morning tea, virtual, etc.)
- [ ] Confirm leadership support and invite them to attend
- [ ] Add event to workplace calendar

4–5 Weeks Before

- [ ] Send a “Save the Date” to your team
- [ ] Share ATOH resources and ideas for participation
- [ ] Encourage everyone to bring a dish from their culture, a place they’ve visited, or one they love
- [ ] Consider dietary needs and accessibility
- [ ] Organise decorations or cultural displays

2–3 Weeks Before

- [ ] Send the formal invitation with RSVP details
- [ ] Plan activities (conversation starters, quizzes, music)
- [ ] Arrange for photos or video capture
- [ ] Assign roles for set-up, hosting, and clean-up
- [ ] Remind guests about bringing dishes or contributions

1 Week Before

- [ ] Confirm RSVPs
- [ ] Finalise your run sheet or order of activities
- [ ] Check tech requirements for virtual elements
- [ ] Print any conversation cards, quizzes, or signage
- [ ] Do a final check on supplies, decorations, and serving needs

On the Day

- [ ] Set up early and test equipment
- [ ] Display food labels (including allergens)
- [ ] Welcome guests and share the ATOH message
- [ ] Encourage mingling and participation
- [ ] Take plenty of photos for internal and social sharing (#ATasteOfHarmony)

After the Event

- [ ] Thank participants and helpers
- [ ] Share highlights and photos internally and on social media
- [ ] Gather quick feedback for next year
- [ ] Invite suggestions for year-round cultural activities
- [ ] Keep the conversation going!

Event Login Tip

When you register, you’ll get access to the ATOH event login where you can:

- Set up your event details
- Manage RSVPs
- Download resources to make hosting easy

Top Tip

Encourage everyone to bring a dish that tells a story — it’s the best way to spark great conversations.

Find more resources at:
tasteofharmony.org.au

#ATasteOfHarmony